

Common Ground 2020:

Guidance for Delegations requiring a UK visa

Standard Visitor Visa

- Delegations coming to Common Ground 2020 from the countries listed at Annex A (see end of document) will need a visa to enter the UK.
- The type of visa is called a Standard Visitor Visa.
- Everyone in your Delegation will need to apply for this: adults and children too.
- The visa allows your Delegation members to enter the UK for tourism, which is what the camp is.
- Please do not apply for another type of visa.
- You DO NOT need to book your travel to the UK before you receive a visa.
- Agree with your hosting Woodcraft District how and when and by whom the cost of visas and translations will be covered.

What to do

Steps to take	Details
1. Obtain a valid travel document for every member of your delegation.	<p>This is usually a national passport. You should start this process as soon as possible.</p> <p>Your passport should be valid for the whole of your stay in the UK. And you need a blank page in your passport for the visa.</p>
2. Send the participant names and passport numbers to Common Ground team and the Woodcraft Folk District that is hosting your Delegation.	<p>Scanning the photo page of the passport can be useful. It will show the name exactly as per passport. This is sensitive information. Please consider how you want to send this. You can, for example, protect the scanned image with a password, and send the password using a different method.</p>
3. Collect the other supporting visa documents	<p>See Annex B. This can be time-consuming. <u>Please start this as soon as possible.</u></p>
4. Get translations of your supporting documents.	<p>Official translations are needed for any documents which are not in English or Welsh.</p>
5. Apply online on or around 2nd May 2020.	<p>https://www.gov.uk/standard-visitor-visa. Your answers must be in English.</p> <p>The address in the UK should be:</p>

	<p>Kent County Showground Detling Maidstone Kent ME14 3JF</p> <p>If you are staying with the hosting Woodcraft Folk District before or after Common Ground 2020, then please also give the address stated in their letter of invitation.</p> <p>Purpose of visit: "To participate in an IFM-SEI international youth camp for children and young people hosted by the Woodcraft Folk."</p>
<p>6. Pay £95 online.</p>	<p>You can use a debit/credit card or PayPal to do this. Discuss with your hosting Woodcraft Folk District about how the cost is covered, when and by whom.</p>
<p>7. Attend an appointment with a UK government appointed agent.</p>	<p>The agent will take your photograph and fingerprints, and will check your documents.</p> <p>Check here where your nearest agent is based. The agent might charge you £55. The system may offer you to pay for a package of assistance. This is optional. You do not have to select this package.</p>
<p>8. Email info@commonground.camp and your hosting Woodcraft Folk district immediately when you have had a visa decision</p>	<p>This should take about 3 weeks but can take longer.</p> <p>In case of a rejection, a decision will need to be made between all parties whether a) we will try to appeal the decision or b) someone else will try apply or c) your group will attend with fewer members.</p>

Further information

Common Ground team is happy to answer any questions. Please email info@commonground.camp and copy in your hosting Woodcraft Folk district. However please note we are not qualified to give advice on UK immigration.

ANNEX A: List of IFM-SEI member countries where a visa is required to enter the UK

Passports holders of the countries listed below will require a Standard Visitor Visa to attend Common Ground 2020. We have listed the members of IFM-SEI, and this list is not exhaustive. If you have a participant from a country not listed below, or a passport holder from a country not listed below, further information can be found at <https://www.gov.uk/standard-visitor-visa/apply>

Armenia
Belarus
Bhutan
Bolivia
Cameroon
Egypt
Georgia
Ghana
India
Indonesia
Israel - PROVISIONAL PASSPORT (travel document in lieu of national passport)
Mali
Palestinian Territories
Peru
Senegal
Turkey
Western Sahara
Zimbabwe

ANNEX B: Supporting documents for a Standard Visitor Visa

These documents can be useful for your application

- A letter of invitation from Common Ground or your hosting Woodcraft Folk District.
- Expired travel documents/passports, which show previous travel dates.
- Financial evidence that you have sufficient funds for your stay, without having to work or rely on UK public funds. This could be a bank statement, proof of earnings like a letter from employer (start date, salary, role, company contact details).
- If a Woodcraft Folk District is providing financial support, documents to show the District has funds to contribute towards your return travel and to support you for the time in the UK.
- **If you are studying or in employment:** A letter from your employer or educational institution to show details of current employment or study.
- **If you are self-employed:** business registration documents with the business owner's name and the date the business started trading.
- **IMPORTANT:** If someone in your Delegation is not a national of the country where you are applying, they will also need a confirmation of legal residence.
- Full guidance is available [here](#).

Under 18s

Anyone aged under 18 is classed as a child by UK law. Under-18s will need extra evidence if travelling without a parent or a guardian. This includes:

- Consent from the parent(s) or guardian(s) to travel to the UK and details of the adult accompanying the child. The letter also needs to detail the care and accommodation arranged in the UK (the details of Common Ground).
- Names on the visa application of one or two adults (over 18) who the child will travel with. Their name will appear on the child's visa. If the child then arrives in the UK without one or both of those adults, they will not be allowed to enter. Plan this carefully if your group is not all on the same flight.
- The named adult must complete a separate visa application.
- A Birth Certificate or legal document (such as adoption papers) showing the relationship between the child and the parent or guardian.
- A copy of the parent's or legal guardian's passport photo page. This must include their signature and passport number. Or if the parent(s) do not have a passport, use another official document which has their signature.
- See full guidance regarding under-18's [here](#).

IMPORTANT: We have described UK entry requirements here. Different countries can have local requirements for a child to exit a country without one or both parents. This can mean additional documents, especially if you are transferring flights in a third country.